



# NAK'AZDLI WHUT'EN

P.O. Box 1329, Fort St. James, B.C. V0J 1P0

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## JOB POSTING

### Financial Oversight Accountant

We are seeking an experienced and highly responsible certified accountant as our Financial Oversight Accountant (FOA) to strategically oversee our organization's financial processes, business viability, opportunities for advancement, financial resources, and assets on a full-time basis. The FOA, with keen financial oversight, shall provide professional advice on our most important financial business decisions, investments, and accounting records through the application of good financial management practices. Provide assistance in interpretation of finance related policies and assist with the development of departmental workplans

#### Duties & Responsibilities:

- Provide complete financial oversight and an in-depth analysis of financial positions.
- Develop strategies for future growth.
- Develop, plan, design and implement processes and procedures for more efficient accounting and record-keeping as and where needed.
- Examine supplier costs and overhead expenses.
- Identify where cash is coming from, where it's being spent, and how to best manage it.
- Develop replacement reserve practices and a five-year capital projection
- Aid in developing annual budgets for each department
- Work closely with the Finance Manager to implement change and monitor efficiencies.
- Assess investments and ways to manage resources more effectively.
- Examine regulations, policies, and procedures to manage daily operations.
- identify root causes of problem areas, offer options to rectify them while simultaneously putting necessary plans in place to deal with the immediate issues facing the organization.
- Evaluate financial risks and prepare financial forecasts, financing scenarios and other documents concerning capital management.
- Assess current and plan short and long-term cash flow forecasts and financial performance.
- Develop monthly/annual plans for revenues and expenses.
- Conduct strategic analysis and create detailed financial models.
- Identify the risks and devise a plan to avoid, transfer and/or reduce such risks.
- Train and cross-train accounting staff.
- Prepare for annual audits and all works leading up to the audit.
- Provide reports, analysis and recommendations to the COO and Finance Manager.

#### Preferred Qualifications:

- CPA, MBA, CGA, CMA, or CA professional Designation.
- 10+ years' experience in executive level financial management and fund accounting.
- Ability to effectively communicate and collaborate with individuals and stakeholders.
- Sound knowledge of Indigenous governance systems and accounting systems.
- Possess a valid BC Class 5 Drivers License and acceptable Criminal Record check.

Interested applicants may send their cover letter and resume to the above address or email to:  
[jobs@nakazdliwhuten.ca](mailto:jobs@nakazdliwhuten.ca)

**Closing Date: Friday, November 10, 2023 @ 4:00 pm**

Only candidates selected for interviews will be contacted